

UC Irvine

Journal of Education and Teaching in Emergency Medicine

Title

A Guide to the Medical School Curriculum Vitae

Permalink

<https://escholarship.org/uc/item/5bw0r01v>

Journal

Journal of Education and Teaching in Emergency Medicine, 9(1)

Authors

Davis, BS, Konnor

Boysen-Osborn, MD, MHPE, Megan

Wray, MD, MAEd, Alisa

et al.

Publication Date

2024

Copyright Information

Copyright 2024 by the author(s). This work is made available under the terms of a Creative Commons Attribution License, available at <https://creativecommons.org/licenses/by/4.0/>

Peer reviewed

LECTURES

A Guide to the Medical School Curriculum Vitae

Konnor Davis, BS*, Megan Boysen-Osborn, MD, MHPE*^, Alisa Wray, MD, MAEd*^ and Lauren Stokes, EdD, MS*

*University of California, Irvine, School of Medicine, Irvine, CA

^University of California, Irvine, Department of Emergency Medicine, Orange, CA

Correspondence should be addressed to Konnor Davis, BS at konnord@hs.uci.edu

Submitted: May 20, 2023; Accepted: October 23, 2023; Electronically Published: January 31, 2024; <https://doi.org/10.21980/J8HH1S>

Copyright: © 2024 Davis, et al. This is an open access article distributed in accordance with the terms of the Creative Commons Attribution (CC BY 4.0) License. See: <http://creativecommons.org/licenses/by/4.0/>

ABSTRACT:

Audience: Although this lecture is aimed at medical students, it can also be utilized for residents, fellows, and junior faculty.

Background: The topic of teaching medical students about the fundamentals of creating a curriculum vitae (CV) is important because a CV serves as a record of scholastic and professional experiences.¹ Thus, their CV will undoubtedly play a vital role in residency applications.^{2,3} Intentional instruction about the elements to incorporate in a CV are especially important for first-generation and underrepresented students in the medical field because they may not have had as much exposure to both the requirements of a residency application nor qualities of an effective CV.

Educational Objectives: After this lecture, learners should be able to: 1) elaborate on the significance of a CV for medical students and discuss its purpose, 2) outline the elements that should and should not be included on a CV, 3) integrate knowledge gleaned from basic principles with provided examples to establish the foundation of their own CV.

Educational Methods: A PowerPoint lecture was used to explain the purpose of a CV and the elements to include in a personal CV for medical students. The lecture took place via Zoom and was provided at no cost to all UCISOM medical students.

Research Methods: Students were given a short survey after the session to assess their understanding of why it is important to create and maintain a CV, including an evaluation of their overall satisfaction with the lecture presentation.

Results: All the respondents (n=10) found the workshop to be useful and enjoyed the ability to see student examples while 80% of the respondents (n=8) found their knowledge of CVs increased because of the session.

LECTURES

On a Likert scale from 1-5, with a 1 indicating “very unconfident” and 5 indicating “very confident,” 90% of respondents (n=9) indicated they are now confident or very confident in building or updating their CV after this session.

Discussion: Overall, the educational content was found to be effective. Although the sample size from the survey was modest at best, we feel the survey data and comments from attendees during and after the session indicate the effectiveness of the content. From its initial implementation, we learned that this lecture can be given by any level of medical education professional (student, administrator, etc) due to the comprehensiveness of the presentation. We also learned that using video conferencing such as Zoom was an effective administration method but could also be replaced by in-person learning without much difficulty. Overall, we deem this presentation to be easy to administer, thorough, full of examples, and educationally effective.

Topics: Curriculum vitae, CV, medical student, residency application, electronic residency application service, ERAS.



USER GUIDE

List of Resources:

Abstract	1
User Guide	3
Appendix 1: CV Lecture PowerPoint	5
Appendix 2: CV Sample 1	6
Appendix 3: CV Sample 2	8
Appendix 4: CV Sample 3	10
Appendix 5: CV Sample 4	11
Appendix 6: CV Sample 5	12
Appendix 7: CV Sample 6	14
Appendix 8: CV Sample 7	15
Appendix 9: CV Sample 8	17

Learner Audience:

Medical Students, Interns, Junior Residents, Senior Residents, Attending Physicians, Anyone that needs an academic medical CV

Time Required for Implementation: 40-45 minutes

Recommended Number of Learners per Instructor:

1-125

Topics:

Curriculum vitae, CV, medical student, residency application, electronic residency application service, ERAS.

Objectives:

After this lecture, learners should be able to:

1. Elaborate on the significance of a CV for medical students and discuss its purpose
2. Outline the elements that should and should not be included on a CV
3. Integrate knowledge gleaned from basic principles with provided examples to establish the foundation of their own CV

Linked objectives and methods:

Objectives 1 and 2 are accomplished by the instructor's presentation and discussion of the 15-slide PowerPoint. However, objective 3 is accomplished by including a space for students to discuss and present ideas after reviewing each example CV. This format was selected because the basic principles and definitions are quick, but much of the benefit of the presentation is based upon utilizing the examples as frameworks, each with their own unique features. This format was also selected to encourage discussion between learners instead of the presenter being the only one contributing to the discussion. At the completion of the session, learners can begin

working on their CV and submit it to the presenter or other learners to provide feedback.

Recommended pre-reading for instructor:

The instructor should review the content within the presentation as well as the resources that were used to create the presentation and are provided to the students at the end of the presentation.

- Resume vs. curriculum vitae: What's the difference? In: Internship and Career Center. Published May 29, 2020. Accessed: December 24, 2022. <https://icc.ucdavis.edu/materials/resume/resumecv>
- Curriculum vitae – tips and strategies. In: AAMC. Accessed December 24, 2022. <https://www.aamc.org/career-development/affinity-groups/group-faculty-affairs/faculty-vitae/curriculum-vitae-tips-and-strategies>
- Preparing your curriculum vitae. In: AAMC. Accessed: December 26, 2022. <https://students-residents.aamc.org/managing-your-medical-career/preparing-your-curriculum-vitae>

Resources for Learners

- EMRA and CORD Student Advising Guide. Ch. 7 – Building your ERAS application. In: EMRA. Accessed: January 1, 2023. <https://www.emra.org/books/msadvisingguide/building-your-eras-application>
- What's new in the 2024 MyERAS application. In: AAMC. Accessed: May 1 2023. <https://students-residents.aamc.org/applying-residencies-eras/what-s-new-2024-myeras-application>
- The CV. Accessed May 1, 2023. <https://medicine.osu.edu/student-resources/career-advising/the-cv>
- Medicine CVs, resumes, and cover letters. Accessed May 1, 2023. <https://career.ucsf.edu/professional/medicine/cvs-resumes-cover-letters#Residency-Focused-CV-Samples>

Results and Tips for Successful Implementation:

This CV writing session was presented to 36 students at the University of California, Irvine, School of Medicine in a peer-to-peer style lecture. The session ran 72 minutes. After completion of the session, learners were provided with a short survey to assess their satisfaction with the session and recommendations for future sessions. We received 10 responses with 10 (100%) stating that they found the session to be useful and 10 (100%) reporting that they appreciate the ability to see CV examples. Eight (80%) reported that they felt their knowledge about CVs improved at completion of the session, and nine (90%) felt confident in building their own CV after the session. Written



USER GUIDE

comments included: “This was a great session, which helped me update my resume as medical student. It answered many questions I had about what to include and what is unnecessary to include.” “I adjusted the format of my CV based on the advice, specifically creating more sections for educational workshops and community events.” “Some important things I learned from this session were to not include any grades / test scores now that we are at the med school level. Also, I put my achievements and awards higher up!”

This lecture can be implemented in many ways: as a presentation during medical school orientation for first year students, in small group by career advisors, specialty specific advisors and mentors, or it could be given by upper-level students to the class years below them. It may be given via video conferencing or in-person. Also, we recommend re-presenting the lecture to third year students as they begin to finalize their CV for their residency applications. Although this presentation was created for medical students, it can also be adapted for resident learners, fellows, and junior faculty.

Modifications were made from the initial presentation to bring it to its current form. Presenter notes were added, principles were expanded upon and made more concise, and examples were worked upon to present a broader set of principles and ensure that their material aligns with CV best practices for medical students.

Associated content (optional):

Example and template CVs are included.

Technology necessary:

Ability to share the presentation while giving the lecture is necessary; thus a computer with overhead projector or screen sharing on a large monitor/TV should be utilized. There are no imbedded audio or video files.

Assessment (optional):

No formal assessment is necessary after the lecture; however, we recommend having students either turn in their completed CV to faculty for written feedback or exchange their CVs with peers at the end of the session for peer-to-peer feedback.

References/further readings:

1. Resume vs. curriculum vitae: What’s the difference? In: Internship and Career Center. Published May 29, 2020. Accessed: December 24, 2022. <https://icc.ucdavis.edu/materials/resume/resumecv>
2. EMRA and CORD Student Advising Guide. Ch. 7 – Building your ERAS application. In: EMRA. Accessed: January 1, 2023.

<https://www.emra.org/books/msadvisingguide/building-your-eras-application>

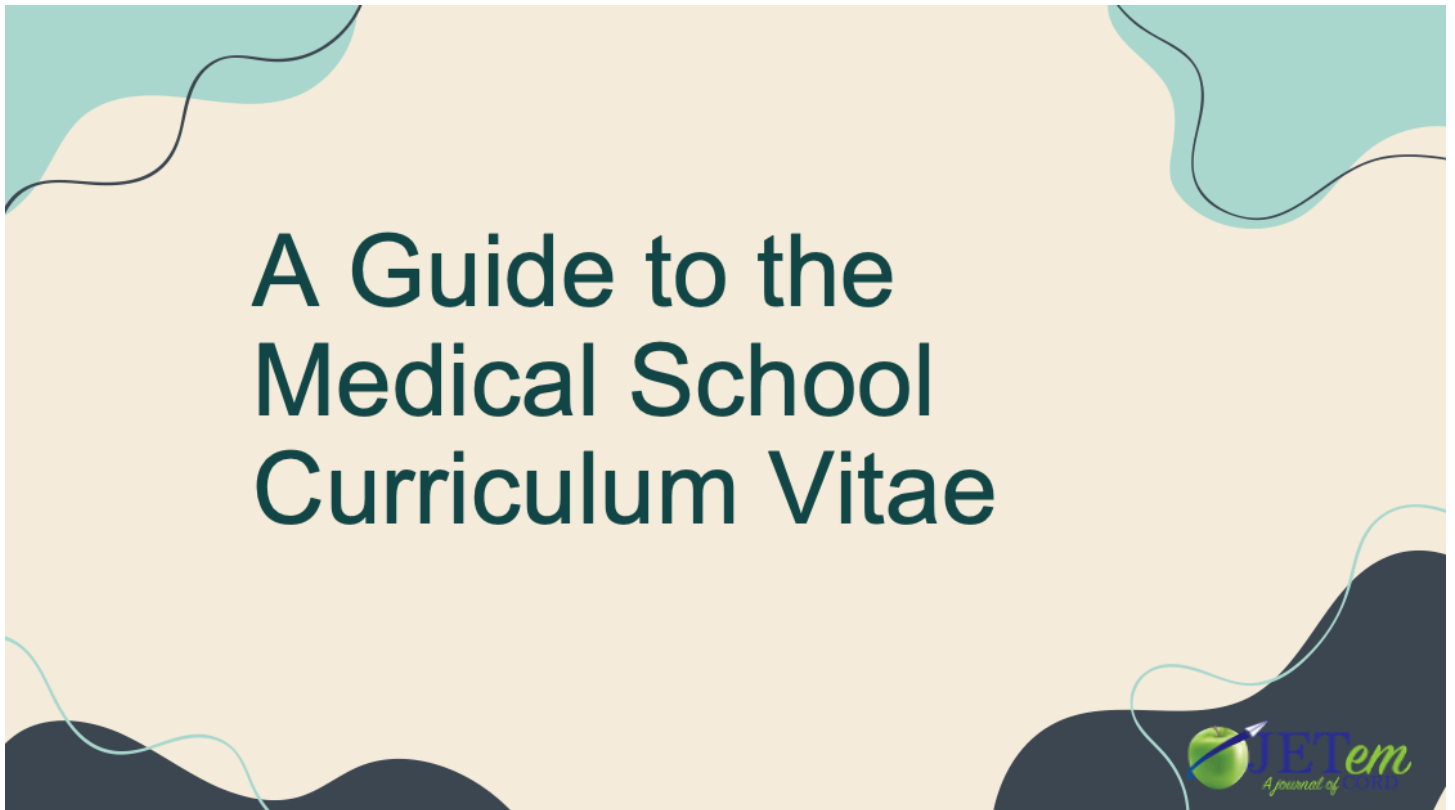
3. What’s new in the 2024 MyERAS application. In: AAMC. Accessed: May 1, 2023. <https://students-residents.aamc.org/applying-residencies-eras/what-s-new-2024-myeras-application>
4. The CV. Accessed May 1, 2023. <https://medicine.osu.edu/student-resources/career-advising/the-cv>
5. Curriculum vitae – tips and strategies. In: AAMC. Accessed December 24, 2022. <https://www.aamc.org/career-development/affinity-groups/group-faculty-affairs/faculty-vitae/curriculum-vitae-tips-and-strategies>
6. Medicine CVs, resumes, and cover letters. Accessed May 1, 2023. <https://career.ucsf.edu/professional/medicine/cvs-resumes-cover-letters#Residency-Focused-CV-Samples>



USER GUIDE AND LEARNER MATERIALS

Appendix 1:

CV Lecture PowerPoint



Please see associated PowerPoint file



USER GUIDE AND LEARNER MATERIALS

Appendix 2: CV Sample 1

<i>Name</i>	<i>Email · (c) XXX-XXX-XXXX · Address</i>
<u>Education</u>	
University of California, Irvine	M/Y – Present
School of Medicine (MD)	
MS – Degree expected ____	
UNDERGRAD	M/Y – Present
Bachelor of Science, Biological Sciences	
<u>Awards/Honors</u>	
X Award (included \$X stipend)	Year
<u>Peer-Reviewed Publications</u>	
<ul style="list-style-type: none"> • Authors (202X). Title. <i>Journal in PubMed format</i>. DOI. 	
<u>Abstracts</u>	
<ul style="list-style-type: none"> • Authors. (2020). <i>Title</i>. Poster presented at the annual meeting for ____, Virtual Meeting, Date. Program No. 445.068. 2020 Abstract Viewer/Itinerary. • Authors. (2022) <i>Title</i>. Presentation given as part of the UCISOM Medical Student Research Symposium, Virtual Meeting, November 4th, 2022. 	
<u>Research Experience</u>	
Collaborator, Hospital	M/Y – Present
Faculty Mentor – XYZ	
<ul style="list-style-type: none"> • Conducted research in collaboration with the ____, specifically looking at ____. 	
<u>Lectures/Presentations/Panels</u>	
<ol style="list-style-type: none"> 1. <i>Title</i>. Presentation. Location, Event. XX __ students. Month day, year. 2. <i>Title</i>. Lecture. XX __ students. Month day, year. 3. <i>Title</i>. Panel. XX ____ attendees. Month day, year. 	
<u>Other Publications</u>	
<ul style="list-style-type: none"> • Name. (year). Title. Link. 	
<u>Leadership Experience</u>	
Program + Title, UC Irvine School of Medicine	M/Y – Present
Faculty Mentor –	
<ul style="list-style-type: none"> • Oversaw a team of over X ____ while working with our ____ to complete administrative tasks (examples), tasks to ____, and tasks to advance the program (examples). 	

[Redacted], Page 1



USER GUIDE AND LEARNER MATERIALS

School of Medicine Professional Activities

Interest Group ____

M/Y – Present

Faculty mentor –

- Organized and facilitated ____ for medical students (examples).

Class Representative

Class – Faculty mentor –

M/Y – Present

- Served as a class representative for UCISOM's ____ to act as a liaison between the course directors and my fellow classmates by collecting data and information from my classmates (ex: Qualtrics surveys) about their experience to facilitate improvements.

Selected Volunteer/Community Engagement

Title

M/Y – Present

Where?

- What

Service Learning Project

M/Y – Present

Faculty Mentors – Dr. Charles Vega MD

- Completed a project during MS1 and MS2 years to benefit the greater Orange County area through development of a ____ to assist in ____.

Work Experience

____, UC Irvine School of Medicine

M/Y – Present

Faculty Mentor –

- Served as a ____ during academic year 2022-2023 to ____.

Professional Memberships

Member, XYZ

M/Y – Present

Hobbies/Interests

Mentees

1. Name, year-present. I mentored ____ + some explanation of what you did/where they are now.

[Redacted], Page 2



USER GUIDE AND LEARNER MATERIALS

Appendix 3: CV Sample 2

NAME	
Address • cell • email	
<u>EDUCATION</u>	
Undergrad	MM/YYYY – MM/YYYY
<ul style="list-style-type: none"> Degree 	
University of California, Irvine - Irvine, CA	MM/YYYY - Current
<ul style="list-style-type: none"> M.D. Candidate, expected ____ 	
<u>RESEARCH & PUBLICATIONS</u>	
____ Lab (Student Researcher) - Irvine, CA	MM/YYYY – MM/YYYY
<ul style="list-style-type: none"> Conducted research in _____ Studied _____ 	
Authors. Title. Journal. YYYY citation info. doi: PMID: XYZ	
<u>ACCEPTED ABSTRACTS</u>	
Authors. Title. Congress of ____ Annual Meeting. City, State. X-Y Month. Year.	
<u>ACCEPTED POSTER PRESENTATIONS</u>	
Authors. Title. ____ Meeting. City, State. X-Y Month. Year.	
<u>WORK EXPERIENCES</u>	
____ Tutor (Student Teacher) - Irvine, CA	MM/YYYY - Current
<ul style="list-style-type: none"> Tutored 1st year medical students in _____ 	
<u>VOLUNTEER EXPERIENCES</u>	
Program (Mentor) - Irvine, CA	MM/YYYY - Current
<ul style="list-style-type: none"> Served as a medical student mentor for _____ 	
<u>CLINICAL ACTIVITIES</u>	
UCI ____ Clinic (Medical Student Volunteer) - Irvine, CA	MM/YYYY - Current
<ul style="list-style-type: none"> Practiced history taking and other clinical skills while volunteering at a free clinic Presented patients to the attending physician and formulated an assessment & treatment plan along with a MS3 or MS4 	
<u>LEADERSHIP</u>	
____ Interest Group (Title) - Irvine, CA	MM/YYYY - Current
<ul style="list-style-type: none"> Started an interest group to _____ 	
<u>MISCELLANEOUS</u>	
UCI SOM Willled Body Celebration - Irvine, CA	MM/YYYY



USER GUIDE AND LEARNER MATERIALS

- Attended and assisted with the UCI SOM Willed Body Celebration honoring the families and loved ones of generous body donors to the medical anatomy program.

MENTORSHIP

1. Name Month/Year to present. I met _____. I continue to help _____.

HONORS/AWARDS

- _____ Scholarship (X amount)

MM/YYYY



USER GUIDE AND LEARNER MATERIALS

Appendix 4: CV Sample 3

	Name Email	
Education	University of California, Irvine School of Medicine Doctor of Medicine (M.D.), in progress	YYYY-present
	University of California, XYZ Bachelor of Science (B.S.), X	YYYY-YYYY
Honors and Awards	X Scholarship	YYYY-YYYY
Societies and Memberships	American College of ____	YYYY-present
Research Interests	1. X 2. Y 3. Z	
Research Support	X Award University of California, Irvine School of Medicine PI: ____ Grant Info	YYYY-present
Research Experience	University of California, Irvine School of Medicine Medical Student Researcher, Department of ____ Advisor: • Validating a ____ • Characterizing the ____	YYYY-present Irvine, CA
Publications and Journal Proceedings	1. Authors. Title (hyperlinked) . <i>Journal</i> . YYYY MO D.	
Conference Proceedings	1. Authors. Title (hyperlinked) <i>X Symposia: XYZ</i> . City, State, Country. YYYY MO D. [Poster]	
Oral Presentations	1. Authors . Title. <i>UCI School of Medicine Medical Student Research Symposium</i> YYYY. Irvine, CA, United States. YYYY MO DD.	



USER GUIDE AND LEARNER MATERIALS

Appendix 5: CV Sample 4

Name	
Irvine, CA Cell Email	
Education	
University of California, Irvine Doctor of Medicine	MMM YYYY – MMM YYYY
Undergrad Bachelor of Science, Major in ____	MMM YYYY – MMM YYYY
Relevant Experience	
[Redacted] Medical Student Board Rep, Association Name	MMM YYYY – MMM YYYY
Research Experience	
Researcher, UCI ____ <ul style="list-style-type: none"> • Ran validation studies comparing ____ • Fluent in ____ 	MMM YYYY – Present
Undergraduate Research Assistant, XXXX	MMM YYYY – MMM YYYY
Work Experience	
Senior XYZ, ____ <ul style="list-style-type: none"> • Applied X principles to improve ____. • Educated ____ • Discussed ____. • Determined ____ 	MMM YYYY – MMM YYYY
Peer-Reviewed Publications	
2022 3 Authors, et al. Title. <i>Journal</i> . DOI .	
2019 3 authors, et al. Title. <i>Journal</i> . DOI .	
Abstracts and Posters	
2022 3 authors, et al. Title. <i>Abstract presented at</i> ____ . Month, year.	
2019 3 authors, et al. Title. Abstract published <i>Journal</i> . DOI .	



USER GUIDE AND LEARNER MATERIALS

Appendix 6: CV Sample 5

NAME

Education

YYYY-YYYY **University of California, Irvine, MD.**

YYYY-YYYY **XYZ, degree.**
Majors: XYZ

Research Experience

Research **Student Researcher, UCI XYZ.**
MO YYYY – Present Irvine, CA
XYZ, PhD

- I am currently working on ____.
- I worked on ____.

Clinical **Student Researcher, Department of [REDACTED], UC Irvine.**
Research MO YYYY – Present ½ Irvine, CA
XYZ, MD
XYZ, MD, PhD

- I worked on various clinical projects and took a lead in ____.

Work Experience

Teaching **X Teacher Assistant and Tutor, [redacted].**
MO YYYY – MO YYYY Irvine, CA

- Instructed/Tutored ____

School of Medicine Professional Activities

Interest Group **XYZ Interest Group Founder University of California Irvine School of Medicine.**
MO YYYY – present Irvine, CA
Faculty mentor –

Admission **School of Medicine Admissions Committee, University of California Irvine School of Medicine.**
MO YYYY – present Irvine, CA

- Worked alongside the committee to interview applicants, holistically review applications, and provide recommendations for admission or rejection to the medical school.



USER GUIDE AND LEARNER MATERIALS

Honors and Awards

MO 2022 2022 XYZ

Involvements and Leadership

YYYY –
YYYY
YYYY –
YYYY

Position
Mentor

XYZ Interest Group

Guiding Hands @ UCI SOM

Redacted C.V. – Page 5 of 8

Publications

Peer Reviewed

MO YYYY Authors. Title. Journal. Date. PMID: PMCID: doi:

Abstracts

MO YYYY Authors; Title. Journal.

Other Publications and Digital Content

Conference Presentations

Oral Presentations

May 2022 Authors. Title. Oral presentation at ____ Annual Meeting, City (Month day, year). City, State, Country.

Poster Presentations

*Co-Authorship

Oct 2022 **Author** (Presenter), Title. Poster Presentation at ____ Meeting. Month, Day, Year, Irvine, CA, USA.

Clinical Activities

Medical Student, Patient And Community Engagement (PACE) Clerkship

MO YYYY – MO YYYY Irvine, CA

Faculty Mentor XYZ, MD

- o Meet with patients in the clinic and obtain a history and physical exam. Present patient history and physical exams to the attending physician.

Community Service

Clinical **Medical Student Volunteer**, ____ at UCI Orange County, Lestonnac Free Clinic.

MO YYYY – present Orange, CA

- Trained to ____.

Invited Presentations



USER GUIDE AND LEARNER MATERIALS

Appendix 7: CV Sample 6

1

NAME

Address

T: E:

Education

- University of California, Irvine School of Medicine: MO YYYY-present
Doctor of Medicine – Expected YYYY
- University of California, ____: MO YYYY – MO YYYY
Bachelors of Science, _____

Posters

- Authors. *Title*. Asian Pacific American Medical Student Association National Conference. MO D YYYY.

School of Medicine Professional Activities

- **Ultrasound Interest Group:** MO YYYY – MO YYYY
 - **Role**
 - Led the _____.
- **Associated Medical Student Government (AMSG):** MO YYYY-present
 - **Role**
 - Coordinate with UCISOM Administration _____.
 - Responsible for _____.

Professional Experience

- **XYZ Hospital Emergency Department:** MO YYYY – MO YYYY
 - **Chief Scribe**
 - Led, hired, and trained 40 other scribes and acted as a liaison between the physicians and ScribeAmerica to facilitate efficiency in the emergency department. Helped in the organization of continuing medical education events as well as transition to Epic EMR. Served as a medical scribe for two years prior to becoming Chief Scribe.

Name



USER GUIDE AND LEARNER MATERIALS

Appendix 8: CV Sample 7

Name

Address | Cell | Email

EDUCATION

Masters in X Candidate University of California, Irvine	MO YYYY – MO YYYY
M.D. Candidate. University of California, Irvine School of Medicine	MO YYYY – MO YYYY
Post-Baccalaureate Program University of ____	MO YYYY – MO YYYY
Bachelors of Science in Y University of ____	MO YYYY – MO YYYY

HONORS & AWARDS

X Award	MO YYYY
---------	---------

POSTER PRESENTATIONS

1. Authors. **Title.** ____ Association Annual Meeting and Expo. Month, YYYY.

ORAL PRESENTATIONS

1. Authors. **Title.** Conference + Location. Month, YYYY.
-

1



USER GUIDE AND LEARNER MATERIALS

RESEARCH EXPERIENCE

Title
 Research Assistant Month, YYYY - Present
 Supervisors:
 • Intercollaborative study that examines the _____. We hypothesize that the implementation of an...

Undergraduate Research Assistant MO YYYY- MO YYYY
 X Institute, Irvine CA
 Supervisors:
 • Studied the _____.

LEADERSHIP EXPERIENCE

Task Force on ____ Medical Education MO YYYY - Present
 Committee Member
 • ...

X Interest Group MO YYYY - Present
 Co-X of Y
 • Responsible for organizing and executing workshops on behalf of our _____.

SELECTED VOLUNTEER/COMMUNITY ENGAGEMENT

Guiding Hands MO YYYY - Present
 Mentor
 • Longitudinal mentorship program for pre-medical students in Orange County, especially those at schools that lack in pre-medical guidance, resources, and support. We aim to provide long-term mentor relationships, advice with course selection and extracurriculars, insight into the medical school application process, and a familial support network for disadvantaged students.

PROFESSIONAL MEMBERSHIPS

American College of X YYYY
 Language Proficiency: English



USER GUIDE AND LEARNER MATERIALS

Appendix 9: CV Sample 8

Name, MD

Assistant ____
Associate ____
Department of ____
Director of ____
Affiliated University

Work Address:

EDUCATION

Undergraduate: XXXX-YYYY	University Degree:	Major:
Graduate: XXXX-YYYY	School of Medicine Degree: M.D.	Major:
Post-Graduate: XXXX-YYYY	Medical Center ____ Residency	
Fellowship: XXXX-YYYY	Medical Center Program name Fellow	

LICENSURE, CERTIFICATIONS

XXXX	Advanced Cardiac Life Support, Provider
XXXX	Drug Enforcement Agency

ACADEMIC, ADMINISTRATIVE & CLINICAL APPOINTMENTS

ACADEMIC APPOINTMENTS

Month XXXX-Month YYYY	Chief Resident Medical Center Department of ____ City, State
-----------------------	---



USER GUIDE AND LEARNER MATERIALS

GRANTS, FUNDING AND PHILANTHROPY

XXXX _____ Grant Award
Project Name
\$Value

UNIVERSITY AND PUBLIC SERVICE

XXXX-YYYY _____ Committee, University/Medical Center. Brief description.

BIBLIOGRAPHY

BOOKS AND CHAPTERS

1. Title
Chapter X: Chapter Name; **Name, MD**; Coauthor, MD. Cambridge University Press, Submitted, Pending publication.

ORIGINAL ARTICLES

1. **Last Name First Initial**. Title. *Journal abbreviation*. XXXX month; 1(1):V1-V2. doi.org/XYZ
2. Author 1, **Last Name First Initial**, Author 3, Author 4. Title. *Journal abbreviation*. Accepted, pending publication. XXX YYYY. <https://doi.org/XXX>

PUBLISHED ABSTRACTS

1. **Last Name First Initial**. Title. *Journal abbreviation*. XXXX month; 1(1):V1-V2. doi.org/XYZ

ARTICLES ABOUT ME

1. Title. *Journal abbreviation*. Month, day, YYYY. Link.

RESEARCH PRESENTATIONS

POSTER PRESENTATIONS

1. **Last Name First Initial**, Author 2, Author 3. Title. Month YYYY. Abstract presented at _____ Conference, City, State.



USER GUIDE AND LEARNER MATERIALS

ORAL PRESENTATIONS

1. **Last Name First Initial**, Author 2, Author 3. *Title*. Presented Month YYYY, at ____, City, State.

TEACHING ACTIVITIES

LECTURES – TO FACULTY, RESIDENTS AND MEDICAL STUDENTS

1. *Title*. Location, Club/Conference/etc. Approximately X residents, Y faculty. Month Day, YYYY.

LECTURES-NATIONAL MEETINGS AND CME LECTURES

1. *Title*. **Full Name, MD**. Month Day, YYYY. 30th ____ Conference, Virtual.

PROFESSIONAL DEVELOPMENT IN TEACHING

YYYY Course Title

CLINICAL TEACHING

I currently work XX hours per month in the ____ Department. I am responsible for supervising residents and medical students during my shifts.

MENTORSHIP

1. Name. Month YYYY – Month YYYY. Description of relationship (3-4 sentences)